

Bhandarkars' Arts & Science College

(Reaccredited at 'A' Grade with CGPA of 3.24 on 4 point scale)

NAAC Reaccredited 'A' (3.24 CGPA)

Kundapura - 576 201

Sponsored by
**THE ACADEMY OF GENERAL EDUCATION
MANIPAL**

CALENDAR FOR THE ACADEMIC YEAR 2017-18



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THE BHANDARKARS' COLLEGE TRUST

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DAY	DATE	PARTICULARS
Thu	1	
Fri	2	
Sat	3	
Sun	4	
Mon	5	
Tue	6	
Wed	7	
Thu	8	
Fri	9	
Sat	10	
Sun	11	
Mon	12	College Re-opens
Tue	13	
Wed	14	
Thu	15	
Fri	16	
Sat	17	
Sun	18	
Mon	19	Bigining of regular classes
Tue	20	
Wed	21	
Thu	22	
Fri	23	
Sat	24	
Sun	25	
Mon	26	
Tue	27	
Wed	28	
Thu	29	
Fri	30	

JULY 2017		
DAY	DATE	PARTICULARS
Sat	1	
Sun	2	
Mon	3	
Tue	4	
Wed	5	
Thu	6	
Fri	7	
Sat	8	
Sun	9	
Mon	10	
Tue	11	
Wed	12	
Thu	13	
Fri	14	
Sat	15	
Sun	16	
Mon	17	
Tue	18	
Wed	19	
Thu	20	
Fri	21	
Sat	22	
Sun	23	
Mon	24	} 1 st Class Test
Tue	25	
Wed	26	
Thu	27	
Fri	28	
Sat	29	
Sun	30	
Mon	31	

DAY	DATE	PARTICULARS
Tue	1	
Wed	2	
Thu	3	
Fri	4	
Sat	5	
Sun	6	
Mon	7	
Tue	8	
Wed	9	
Thu	10	
Fri	11	
Sat	12	
Sun	13	
Mon	14	Dr. H. Shantaram Sahithya Prashasthi
Tue	15	Independence Day
Wed	16	
Thu	17	
Fri	18	
Sat	19	
Sun	20	
Mon	21	
Tue	22	
Wed	23	Jeevana Moulya Shikshana Shibira
Thu	24	
Fri	25	
Sat	26	
Sun	27	
Mon	28	
Tue	29	
Wed	30	II nd Class Test
Thu	31	II nd Class Test

DAY	DATE	PARTICULARS
Fri	1	II nd Class Test
Sat	2	
Sun	3	
Mon	4	
Tue	5	
Wed	6	
Thu	7	
Fri	8	
Sat	9	
Sun	10	
Mon	11	
Tue	12	
Wed	13	
Thu	14	
Fri	15	
Sat	16	
Sun	17	
Mon	18	
Tue	19	
Wed	20	
Thu	21	
Fri	22	
Sat	23	
Sun	24	
Mon	25	
Tue	26	
Wed	27	
Thu	28	
Fri	29	
Sat	30	

DAY	DATE	PARTICULARS
Sun	1	
Mon	2	Gandhi Jayanthi
Tue	3	
Wed	4	
Thu	5	
Fri	6	
Sat	7	End of I, III & V Sem Classes
Sun	8	
Mon	9	
Tue	10	
Wed	11	
Thu	12	
Fri	13	
Sat	14	
Sun	15	
Mon	16	
Tue	17	
Wed	18	
Thu	19	
Fri	20	
Sat	21	
Sun	22	
Mon	23	
Tue	24	
Wed	25	
Thu	26	
Fri	27	
Sat	28	
Sun	29	
Mon	30	
Tue	31	

NOVEMBER 2017

DAY	DATE	PARTICULARS
Wed	1	Kannada Rajyothsava - Yakshagana Puraskara
Thu	2	
Fri	3	
Sat	4	
Sun	5	
Mon	6	
Tue	7	
Wed	8	
Thu	9	
Fri	10	
Sat	11	
Sun	12	
Mon	13	
Tue	14	
Wed	15	
Thu	16	
Fri	17	
Sat	18	
Sun	19	
Mon	20	II, IV & VI Sem Classes Commences
Tue	21	
Wed	22	
Thu	23	
Fri	24	
Sat	25	
Sun	26	
Mon	27	
Tue	28	
Wed	29	
Thu	30	

DECEMBER 2017

DAY	DATE	PARTICULARS
Fri	1	
Sat	2	
Sun	3	
Mon	4	
Tue	5	Founders Day
Wed	6	
Thu	7	
Fri	8	
Sat	9	
Sun	10	
Mon	11	
Tue	12	
Wed	13	
Thu	14	
Fri	15	
Sat	16	
Sun	17	
Mon	18	
Tue	19	
Wed	20	
Thu	21	
Fri	22	
Sat	23	
Sun	24	
Mon	25	Christmas H Vacation
Tue	26	
Wed	27	
Thu	28	
Fri	29	
Sat	30	
Sun	31	

DAY	DATE	PARTICULARS
Mon	1	
Tue	2	
Wed	3	
Thu	4	
Fri	5	
Sat	6	
Sun	7	
Mon	8	
Tue	9	
Wed	10	
Thu	11	
Fri	12	
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Sun	14	
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Tue	16	
Wed	17	
Thu	18	
Fri	19	
Sat	20	
Sun	21	
Mon	22	
Tue	23	
Wed	24	
Thu	25	
Fri	26	Republic Day
Sat	27	
Sun	28	
Mon	29	
Tue	30	
Wed	31	

FEBRUARY 2018

DAY	DATE	PARTICULARS
Thu	1	
Fri	2	
Sat	3	
Sun	4	
Mon	5	
Tue	6	
Wed	7	
Thu	8	
Fri	9	
Sat	10	
Sun	11	
Mon	12	
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Fri	23	
Sat	24	
Sun	25	
Mon	26	
Tue	27	
Wed	28	

DAY	DATE	PARTICULARS
Thu	1	
Fri	2	
Sat	3	
Sun	4	
Mon	5	
Tue	6	
Wed	7	
Thu	8	
Fri	9	
Sat	10	
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Wed	21	
Thu	22	
Fri	23	
Sat	24	
Sun	25	
Mon	26	
Tue	27	
Wed	28	
Thu	29	
Fri	30	
Sat	31	End of II, IV & VI Sem Classes

DAY	DATE	PARTICULARS
Sun	1	
Mon	2	
Tue	3	
Wed	4	
Thu	5	
Fri	6	
Sat	7	
Sun	8	
Mon	9	
Tue	10	
Wed	11	
Thu	12	
Fri	13	
Sat	14	Dr. B.R. Ambedkar Jayanthi
Sun	15	
Mon	16	
Tue	17	
Wed	18	
Thu	19	
Fri	20	
Sat	21	
Sun	22	
Mon	23	
Tue	24	
Wed	25	
Thu	26	
Fri	27	
Sat	28	
Sun	29	
Mon	30	

THE COLLEGE ANTHEM

Where the mind is without fear and the head is held high
where knowledge is free,
Where the World has not been broken up into fragments
by narrow domestic walls,
Where tireless striving stretches its arms towards
perfection,
Where the clear stream of reason has not lost its way
into the dreary desert sand of dead habit,
Where the mind is led forward by Thee into ever
widening thought and action,
Into that heaven of freedom, my Father, let my
country awake.

- Rabindranath Tagore

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Kundapura- 576 201

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Dr. Nandini

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Sub. Lt. Sharan S. J., A.N.O. (Navy)

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Unit- II : Sri Ramachandra Achari, MCA

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REDRESSAL CELL

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CAREER GUIDANCE & COUNSELLING CELL

Sri Y. S. Raghuveer, M.Com.

IQAC CO-ORDINATOR

Sri Shashikanth Hathwar, M.Sc.

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HUMAN RIGHTS CELL

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Sri Nagaraj, B.Com., Clerk

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Ms. Surekha, Clerk

Ms. Vidya G., Clerk

Sri Vijaya, Helper

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Sri Manjunatha, Attender

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Sri Raghavendra, Helper

Sri Sandeepa, Helper

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Smt. Sujatha, Helper

Smt. Muthu, Helper

Smt. Shantha, Helper

Ms. Asha, Helper

TECHNICAL STAFF:

Sri Ananda, Electrical

Sri Santhosh, I.T.

VISION

"To make Higher Education available to all sections of the community emphasizing inculcation of moral and human values"

MISSION

"To provide adequate infrastructure with student centric, research-oriented learning environment and ample scope for value -based, skill-oriented, co-curricular and extra- curricular activities in tune with the technological development in teaching and learning"

QUALITY POLICY

College strives to provide value -based education to suit contemporary needs, making students socially responsible with strong ethical concerns.

ABOUT THE COLLEGE

Bhandarkars' Arts & Science College, Kundapura, sponsored by the Academy of General Education, Manipal, is a First Grade College of Arts, Science and Commerce. This College came into existence mainly as a result of the generous donation of ₹ 2,00,000 by Dr. A. S. Bhandarkar who was then a practising doctor in Bahrain. Many prominent people of Kundapura and Rotary Club of Kundapura strove hard for the establishment of this college which was a long felt need of the taluk. With the co-operation of the public of Kundapura, Academy of General Education, Manipal took up the responsibility of nurturing this institution. The College is established in order to meet the growing demand for the University education and to make it available to the economically less fortunate section of the society to making them academically equipped to face challenges in the age of science, technology & international commerce. The founders also believed that no education would be worth the name, if the instructions in various disciplines are not accompanied by proper shaping of character. The College aims to instil a sense of discipline and purpose, the cultivation of proper attitudes and an awareness of various responsibilities which the youth would be called upon to shoulder in their lives. In addition, a stress on civic virtues and a sense of social values are among the thing sought to be impressed upon those who seek admission here.

WORKING HOURS :

Regular Classes :

Between 9.30 a.m. and 4.40 p.m. on Monday to Friday

Between 9.30 a.m. and 1.05 p.m. on Saturday.

Lunch Break : 1.05 p.m. to 1.55 p.m.

Office & Library : 9.15 a.m. to 5.15 p.m. (Monday to Friday)
9.15 a.m. to 1.00 p.m. (Saturday)

EC & CC activities :

2.00 pm to 4.40 pm on all Wednesdays

Extra, Compensatory and Remedial classes are engaged on Saturday afternoons and Sundays.

Sunday is a weekly holiday.

NORMS & REGULATIONS

The college lays great emphasis on the development of character among the students and expects them both inside and outside the college to be worthy of the highest standards of behaviour. Students are particularly, advised to cultivate courtesy, compassion, helpfulness and tolerance as the virtues. The students are admitted to the college on the clear understanding that they cheerfully adhere to and carry out all the rules and disciplinary regulations of the college. (The following rules and regulations have been framed to achieve the above objectives.)

Discipline :

1. In accordance with the decisions of Parents' & Teachers' Association and the Management, it is mandatory for all students to follow the uniform dress code as prescribed by the college, while they are in the campus. Students should strictly adhere to the colour combination of the uniform and any variation in this regard will invoke strict disciplinary action against such students.

Girl students are permitted to wear the scarf inside the campus, however the colour of the scarf should be test of their dupatta. No student is allowed to wear any other cloth inside the campus including the college canteen.

Boy students should have a clean shaving and leaving beard is not allowed inside the campus.

2. Students will wear their ID cards while in the campus and produce the same when demanded by the teachers or by the Principal any where in the college. The students not wearing their ID cards will have to pay a fine of ₹ 100/- for the first violation and the penalty amount gets multiplied for subsequent violations.

SPECIAL NOTE: Failure or refusal to produce the Identity Card when demanded by the teacher or the Principal amounts to a clear case of disobedience and breach of discipline.

3. Smoking, Intoxication, consuming alcoholic drinks/drugs are strictly prohibited in the campus and outside while in uniform.
4. Students shall not loiter in the corridors and in the campus during leisure hours. Free hours must be utilized productively in the College Library/Indoor Sports Complex. All the movements in the campus and from one class room to another should conform to the standard of academic decorum and dignity.
5. Students should note the following schedule of bells at the beginning of each session.

I Bell - Students enter their respective classes and occupy their places.

II Bell - Teachers enter the classrooms.

6. Students will enter the classrooms in time. Those who come late can enter the class only with the permission of the lecturer.
7. Principal is authorized to take appropriate disciplinary action against those students who habitually come late or deliberately skip classes without valid reasons.
8. The names of the students who remain absent continuously for more than a week without the permission of the Principal shall be removed from the rolls unless satisfactory reasons are given for their absence.
9. The students are advised and are expected to maintain a quiet and disciplined atmosphere in the classroom in order to facilitate the teaching and learning process. Under all circumstances, the students are firmly advised to approach their respective Academic Advisers, the Student Welfare Officer and the officer in charge of the Students' Grievances Redressal Cell to sort out their problems in a cordial manner. The students are also strongly advised not to vitiate the educational atmosphere by boycotting classes or instigating others to do the same. Since such indisciplinary acts adversely affect thousands of students seeking higher education in the College, the administration takes a stern view of any such attempt and shall take appropriate action against the offending students.

SPECIAL NOTE: Neither the principal nor the Administration of the college permit boycotting of the classes or strikes for any reason whatsoever. The lack of attendance during the strike period will be treated as unauthorised absence.

10. The students are earnestly advised to treat and protect the properties of the college with utmost care. Wilful damage to the college properties like books, furniture, water and gas installations and electrical, electronic and other installations will be borne by the student/s responsible for it.

SPECIAL NOTE: Any Damage to College property caused by vandalism or wanton behaviour of the student/s will have to be met with and the cost of repairs and rectification shall be recovered from all the students concerned if students do not cooperate in detecting the real culprits.

11. While the college does not hold itself responsible for any questionable conduct of the student outside the premises, the Principal may take cognisance of any serious misconduct outside, which is likely to reflect badly upon the fair name of the college and take such disciplinary action against the offender as he deems fit and proper. Irregular attendance, habitual late-coming or indifference with regard / to class work will be regarded as sufficient reasons for punishment by the Principal and this may amount to dismissal from the college.

13. The Principal in consultation with the College Staff council, shall have the power to rusticate any student from the college, if in the opinion of the council, his/her continuation in the college is untenable in the interest of over-all discipline of the college.
14. In the classroom, every student is required to sit in the seat allotted to him/her by the staff concerned. Refusal to occupy the seat allotted to him/her amounts to an act of indiscipline and may invoke disciplinary action against such students.
15. Absence in the class test or college examination without prior permission of the staff concerned / the Principal is considered as an act of indiscipline.
16. Students are advised to participate in educational tours, field visits, surveys, sports events/athletic meets, workshops and seminars, accompanied by the concerned teaching faculty, with the written consent of the Principal. The College does not organise picnics or pleasure trips. Students are strictly prohibited from participating in any such activities.
17. Cell Phones/Mobile Phones are strictly prohibited in the College premises as per University guidelines. In exceptional cases, students may be permitted to bring mobile / cell phones at a special request of their parents. However, such cell phones/ mobile phones shall be placed in the custody of a special counter created for this purpose in the College students Service Centre and a nominal fee will be charged for custodianship. In any case, students are not permitted take the cell phones/ mobile phones inside the classroom or carry them in the campus.
18. Ragging is totally prohibited in the institution. Ragging covers all acts of violence, physical or mental between two or more senior or junior students. Anyone found guilty of ragging is liable to be punished.

SCHOLARSHIPS, FREESHIPS :

The award of scholarships, freeships and fee concessions to students is subject to good conduct, satisfactory progress and sufficient attendance as per the orders of the Government. The Principal may withhold the concessions, scholarships or freeships or any other kind of financial assistance if he is convinced that a student has absented himself /herself from tests and examinations without valid reasons or his/her performance in the tests and examinations is not satisfactory.

THE ACADEMIC ADVISORY SYSTEM :

- To review students' academic progress regularly and communicate the same to the parents/guardians as well as to the Principal.
- To guide and help the students in curricular and co-curricular activities.

- To monitor the students' attendance, attitude, behaviour and conduct in the campus.

LABORATORIES :

1. Students should be regular and punctual to their practical work.
2. All equipments and materials given to students for practical work should be handled with care. The cost of damages and breakages shall have to be borne by the student/s concerned.
3. Absolute silence should be maintained in the laboratories.
4. Students shall enter the laboratories only with the permission of the lecturers in charge of the Laboratories with observation note book and practical record book.
5. Record of practical work must be regularly maintained and submitted once a week to the teacher concerned. The students failing to submit the record books on time, will not be permitted to enter the laboratory for further practical classes.
6. All the students shall be present at their work tables in the laboratory at least five minutes before the commencement of the practical classes. They should check the apparatus provided to them before the commencement of the experiment and hand them over to the department attendant after completing the experiment.

LIBRARY :

The library is kept open from 9-00 a.m. to 5-15 p.m. on working days from Mondays to Fridays and from 9-00 a.m. to 1-00 p.m. on Saturdays.

Reading room of the college library should be used only for silent study. The students are not allowed to speak or hold discussion in the reading room. A student shall be permitted to enter the Library only on depositing his/her identity card at the library counter.

Library is open to students, members of the staff and to others on special permission of the Principal. Absolute silence should be observed in the library.

1. Two books will be issued to each student.
2. Request for books can be made through prescribed application slips, duly filled and dropped into separate boxes before 9-45 a.m.
3. Available books will be issued between 12-45 p.m. and 5-00 p.m. on the same day. If the books are not taken delivery during the stipulated time, they may be collected next day before 9-30 a.m.
4. A student is allowed to keep the books for a maximum period of seven days. Any delay in returning the books after the due date is subject to a fine of Rupee one per day per book.

5. For extension of books beyond the period of 7 days, the book must be returned on due date and a fresh application must be made. The book may be issued to the same person if there is no demand for the same book from others.
6. Please take great care of the library books. Do not spoil the book by scribbling or underlining in the books.
7. A student borrowing books from the library must bring to the notice of librarian about any discrepancies like missing of pages immediately after the issue of books. If any pages of the book are torn or removed and the same should be reported to the librarian, a full cost of the book will be realized from the immediate previous borrower of the same book.
8. Sub-lending of books is strictly prohibited.
9. Current periodicals, journals and reference books are not permitted to be taken out of the library.
10. The facility of "Overnight lending" of books against a deposit of ₹100/- is available to the students after the opening of the college for the new academic year till the end of March of the same academic year. The books under this facility will be issued after 3-00 p.m. and are to be returned by 9-15 a.m. on the next working day.
11. All the books borrowed from the library should be returned immediately after the completion of the examination or while applying for Transfer Certificate (in the middle of the academic year.)

BOOK BANK

The college book bank provides certain text books on loan to the poor and deserving students for which the students concerned should apply to the Librarian, as soon as it is notified on the college notice board. The students who borrow the books under this scheme can retain these books with them till the end of semester. 10% of the cost of the book or ₹ 5.00 per book whichever is less will be collected as service charge.

ISSUE OF CERTIFICATES

The transfer certificate normally is not handed over to the student in person; but it is sent to the institution which he/she intends to join. The application for Transfer Certificate should be counter signed by the head of the institution where the student has sought admission.

Application for transfer certificate should contain the following particulars:

- Student's name with initials.

- The date of joining the College and the class to which the student was priorly enrolled.
- The class in which the student was studying at the time of leaving the college, the date of leaving and the Roll Number.
- The language offered under Group III (b) and the optional subjects in Group I.
- The University / Board Examination passed with year of passing and Register Number of the examination.

The students applying for transfer certificate should pay the T.C. fee of ₹ 150/- only. If the T.C. is required by post, an additional amount of ₹ 50/- is to be paid towards postal expenses. T.C. will be issued to student only when he/she has no dues payable to the college. A student has to pay full term fees even if he/she has attended the class only for one day during the term.

The Transfer Certificate will be issued to a student only once. A fee of ₹ 300/- will be charged for the duplicate copy of the transfer certificate. A student who intends to get a duplicate transfer certificate should make a declaration on a stamp paper worth ₹ 20/- to the effect that he/she has not used the same for joining some other course.

The other certificates such as Conduct, No Dues, Date of Birth, Physical Education etc., will be issued to a student against payment of ₹ 75/- for each certificate duplicate form of these certificates will be issued on payment of ₹ 150/- for each copy.

Transfer Certificates and other certificates for students who wish to withdraw at the end of the Academic Year will be issued only after the announcement of the results of the final examination.

Official conduct certificate is a document which a student has to earn by his/her conduct and behaviour during his/her college career and should not be considered as a matter of right.

SPECIAL NOTE: The Principal may refuse to issue the conduct certificate to any student whose conduct, in his opinion, has not been satisfactory.

MEDICAL INSPECTION

All the students admitted to the college are required to undergo clinical examination by the medical officers nominated by the college on the prescribed dates. A student who fails to report to the medical officer for inspection shall pay a penalty of ₹ 100/-.